

BRIGHTON CENTRAL SCHOOL DISTRICT

Executive Budget Proposal

2018-19



March 20, 2018

Key Budget Guidelines

- Ensure recurring operating expenses are appropriately funded with sustaining revenue sources.
- Support educational programs and services vital to successful implementation of the District mission, vision, and priorities as outlined in the Brighton Blueprint accepted by the Board of Education at its meeting on August 15, 2017:
 - Safety, security, and wellness
 - Rigorous coursework for all students
 - Creativity and innovation
 - Instructional technology
 - Diversity and equity
- Evaluate the resource requirements that provide all students with every opportunity to graduate from Brighton with the skills necessary to move on to college or a career and to develop their talents to their maximum potential.
- Considering the economic climate and changing student needs, the Board of Education continues to recognize the importance of prioritizing resources and evaluating opportunities for reduction/consolidation. The Board of Education will determine this amount upon review of the projected 2018-19 budget. All potential budget reductions/consolidations will require an academic impact analysis.
- Continue to implement strategies that meet our long-term goals for facilities modernization, the implementation of a full-day kindergarten program, and strategic infusion of instructional hardware.
- Understand the impact of the property tax cap on long-term financial planning.

Adopted September 12, 2017



2018-19 Budget Development Calendar

Completion Date	Activity
September 12, 2017	Budget guidelines and calendar approved by BOE
January 23, 2018	Preliminary budget review
March 1, 2018	Property tax cap calculations due to NYS Comptroller
March 6, 2018	Community Budget Forum
March 13, 2018	Budget development update
March 15, 2018	Community Budget Forum
March 20, 2018	Executive Budget Proposal
April 10, 2018	Adoption of 2018-19 Budget and Property Tax Report Card
May 8, 2018	Annual Budget Hearing
May 15, 2018	Annual Meeting and Budget vote

Known Budget Factors

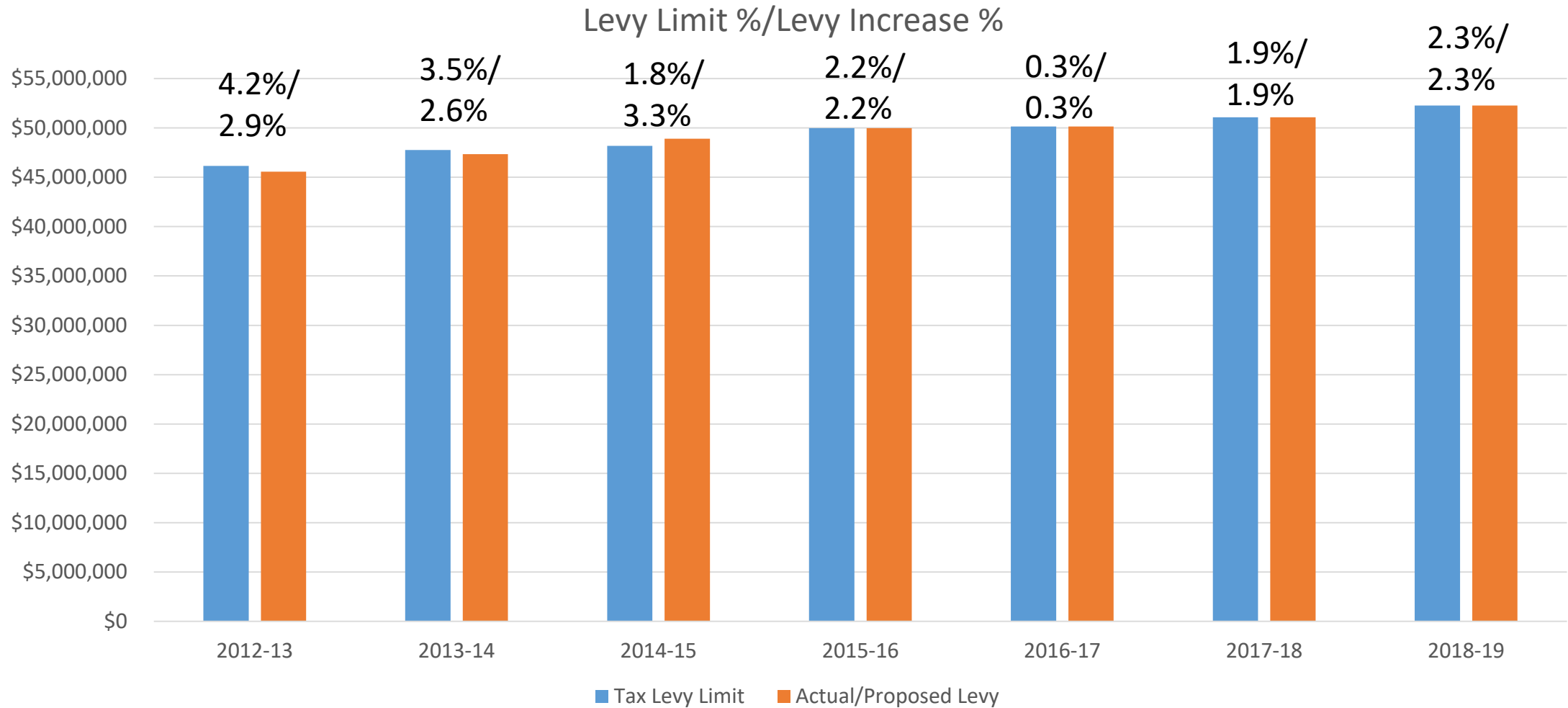
- Increased staffing demands due to enrollment, emerging student needs, and changing standards/regulations
- Contractual labor increases and changes to minimum wage
- Increase in health insurance rates due to premium increase and increased number of participants
- Pension contribution rates beginning to increase
- Multi-year impact of capital project and implementation of Full-Day K.
- Allowable tax levy growth at 2%

Budget Factors

Factors to be Assessed

- Changes in mandated student services/education plans
- Student elective demands
- Changes in State and Federal Aids
 - New York State deficit
 - Proposed cap on reimbursable aids
 - Changes in federal funding
- Impact of federal tax reform

Tax Cap Trends



Consequences of Exceeding the Tax Cap

2018 and 2019 property tax relief credit amounts

The property tax credit program began in 2016, and will be fully phased in by 2019. Below are the credit percentages for 2018 and 2019.

Basic STAR recipients

If you're receiving Basic STAR and you're eligible for the property tax relief credit, your credit amount will be a certain percentage (determined by your [income](#)) of your Basic STAR savings.

Percentage of Basic STAR savings according to income for 2018 and 2019

Income	2018 percentage of your Basic STAR savings	2019 percentage of your Basic STAR savings
\$75,000 or less	60.0%	85.0%
between \$75,000 and \$150,000	42.5%	60.0%
between \$150,000 and \$200,000	25.0%	35.0%
between \$200,000 and \$275,000	7.5%	10.0%

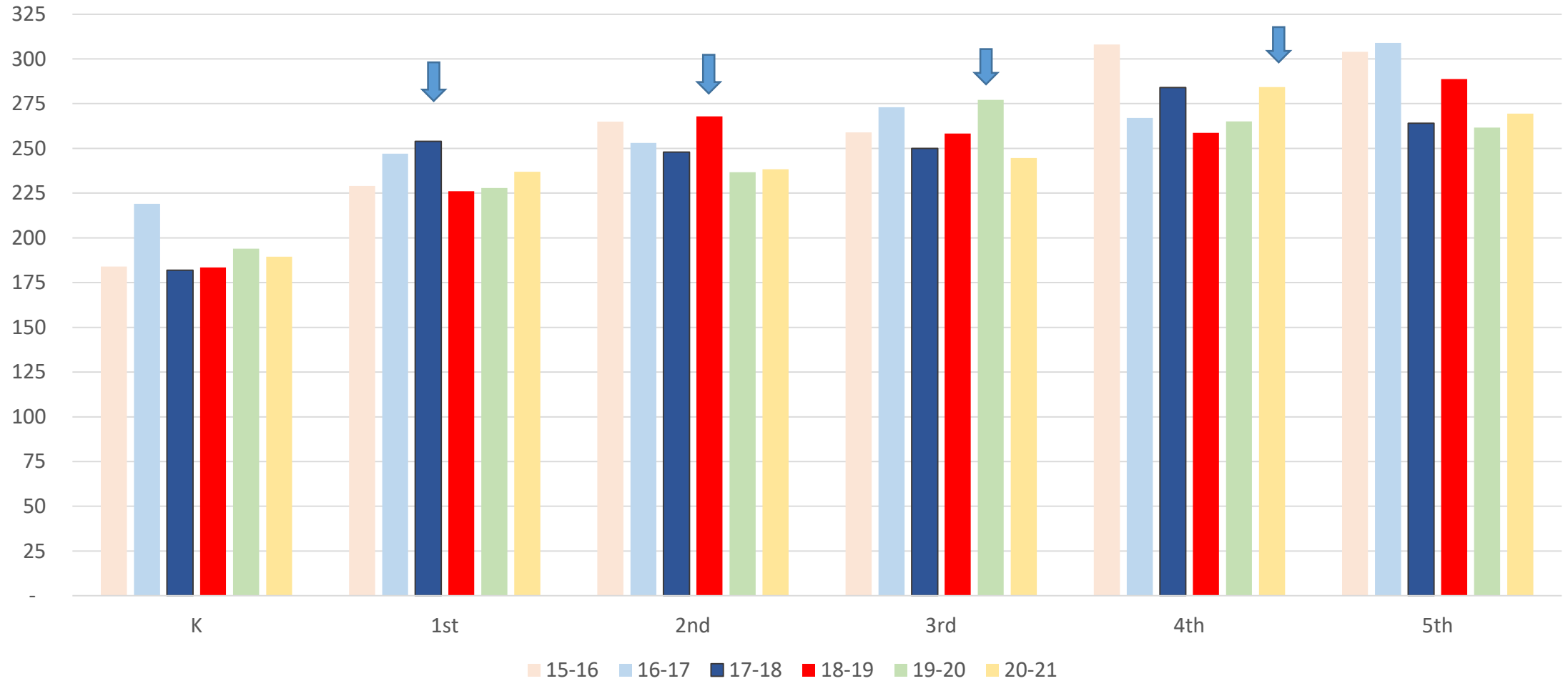
DISTRICTS MUST BE TAX CAP COMPLIANT

Enhanced STAR recipients

If you're receiving the Enhanced STAR exemption or credit, your income doesn't impact the amount of your property tax relief credit. Your credit amount will be a set percentage of your Enhanced STAR savings for each of the following years:

- 2018—26%
- 2019—34%

Enrollment - K-5 Trends and Forecast

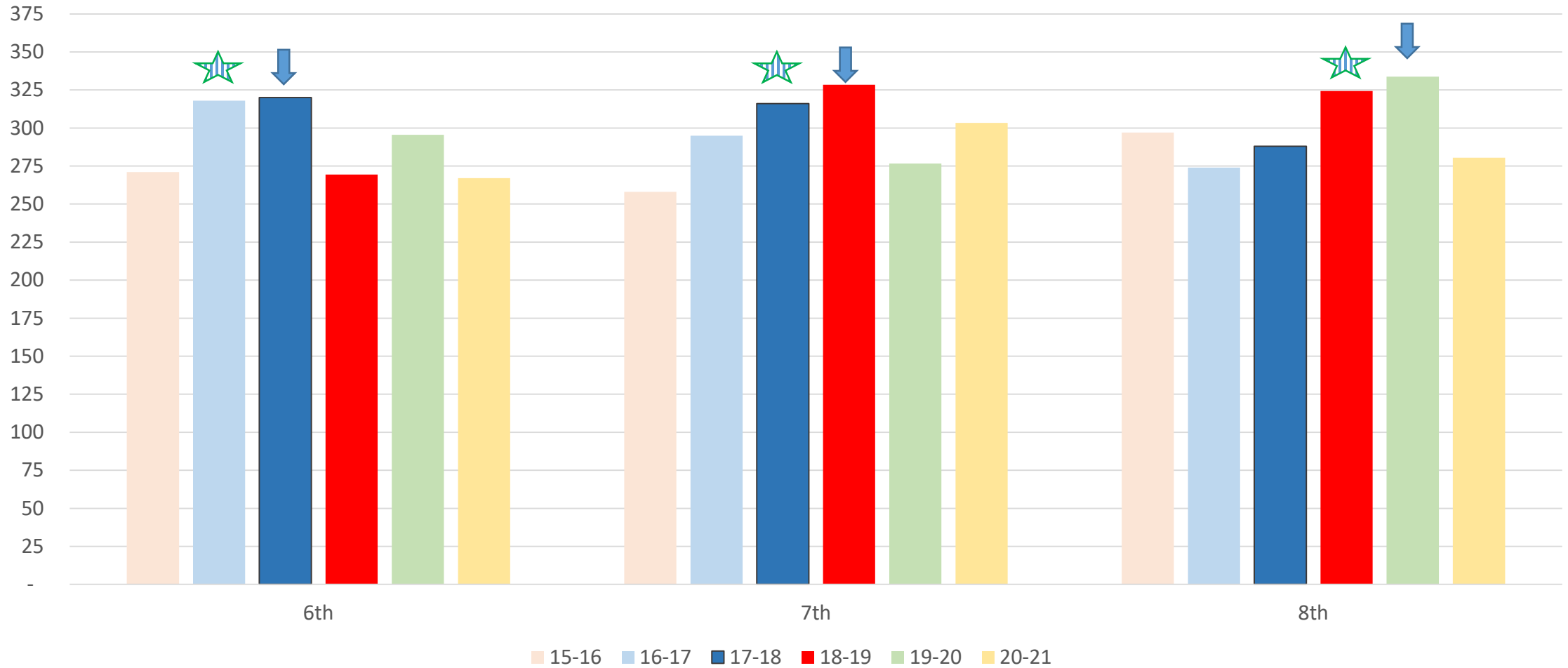


Elementary Class Size

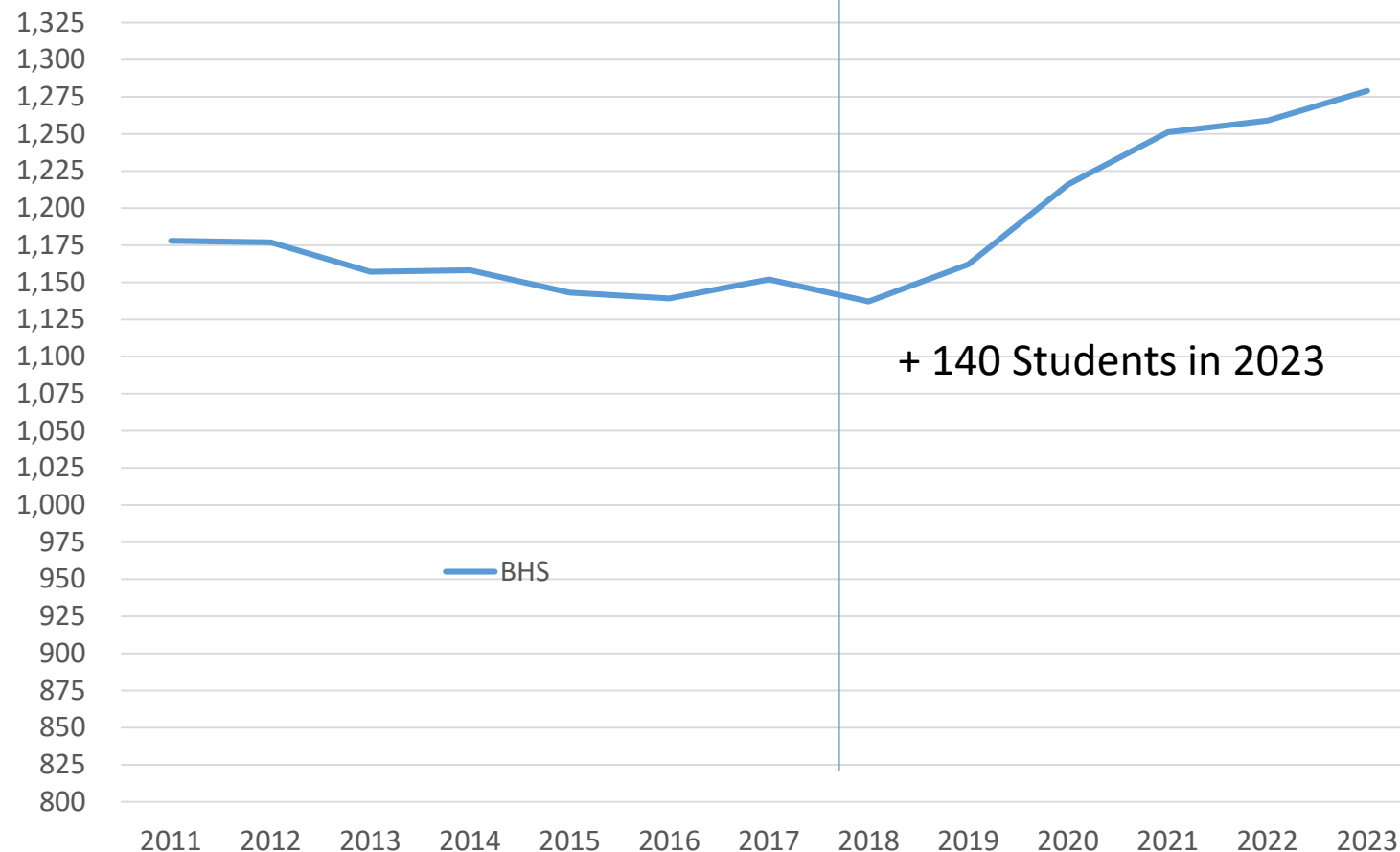
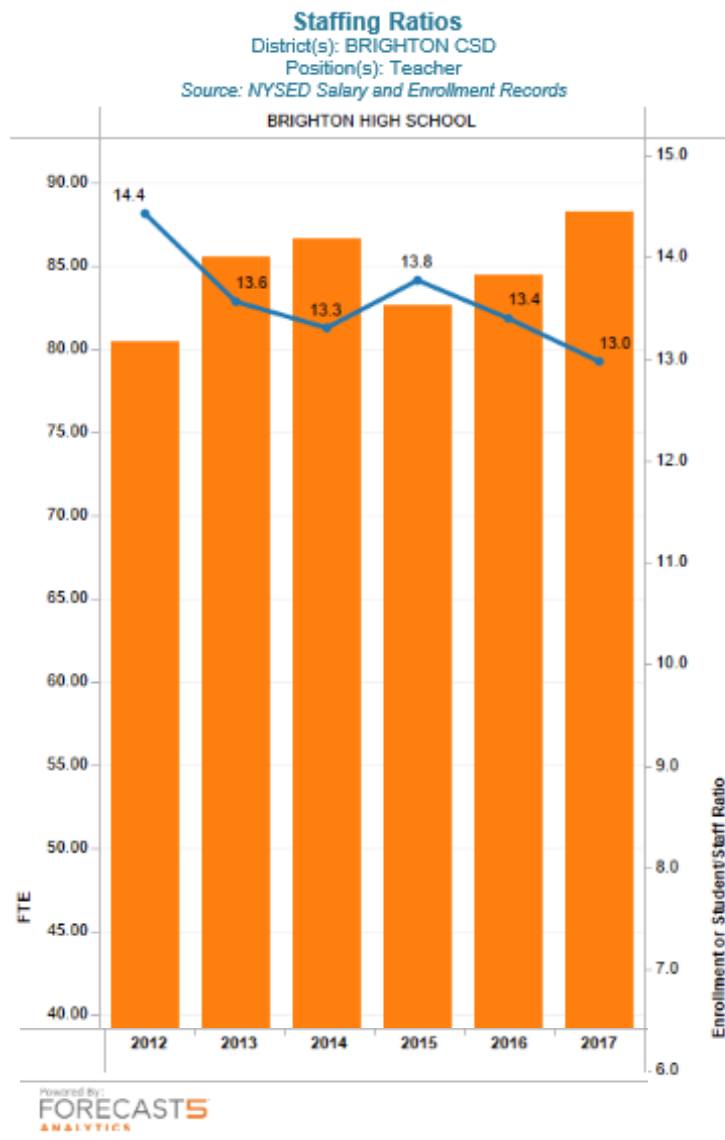
ADJUSTMENTS TO CLASS SIZE							2018-19	
	2017-18			2018-19			Analysis	
Teaching (PreK - 5)	F.T.E.	Enroll	Ratio	F.T.E.	Enroll	Ratio	+1 tchr	-1 tchr
Kindergarten AM	6.00	85	14.2	6.00	92	15.3	13.14	18.40
Kindergarten PM	6.00	91	15.2	6.00	92	15.3	13.14	18.40
Grade 1	12.00	254	21.2	11.00	226	20.6	18.84	22.61
Grade 2	11.00	248	22.5	12.00	268	22.3	20.61	24.36
Grade 3	12.00	250	20.8	12.00	258	21.5	19.87	23.49
Grade 4	13.00	284	21.8	12.00	259	21.6	19.90	23.52
Grade 5	13.00	264	20.3	13.00	289	22.2	20.62	24.06
Total General Ed. Teachers	67.00	1,476		66.00	1,484			

Note: Model is based on 2018-19 Enrollment Projections.

6-8 Trends and Forecast



BHS Enrollment and Staffing



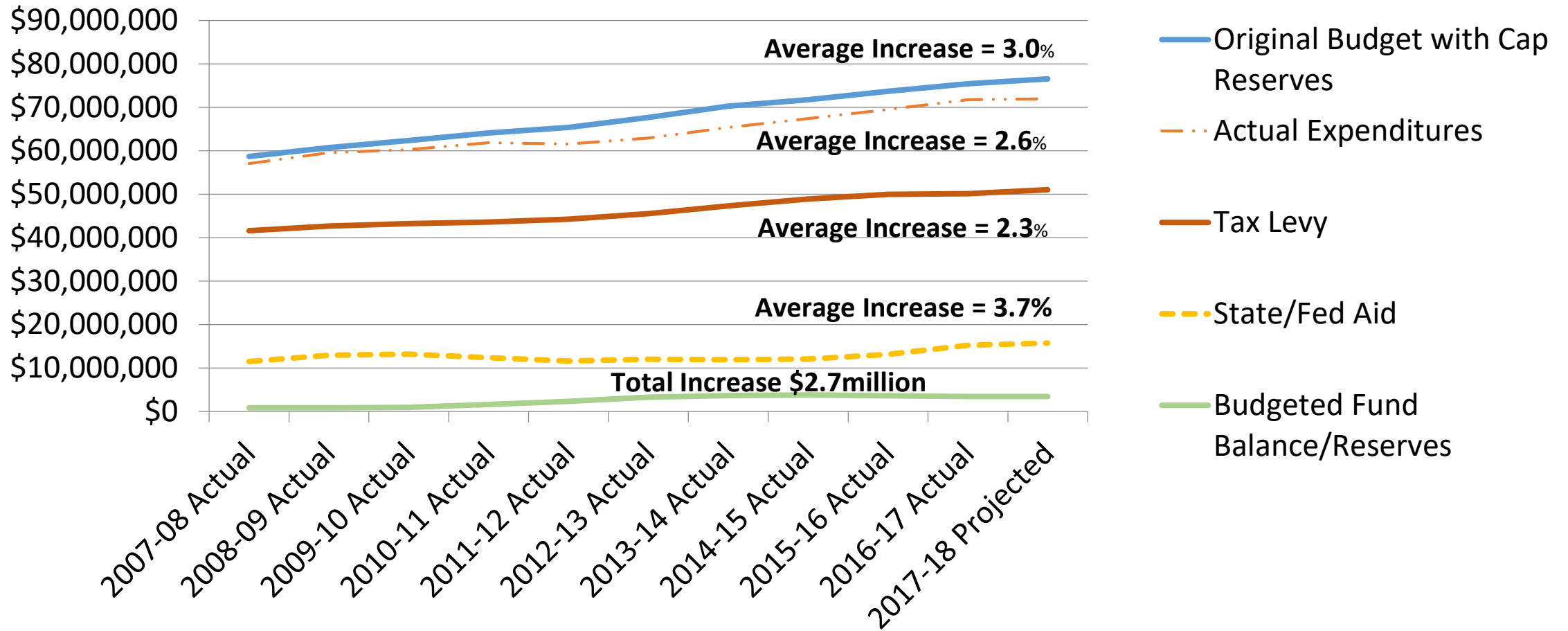
Areas of Spending Reviewed/ Points of Pride Considered

- Instructional leadership and professional development
- Literacy and math coaching supports
- AIS services and supports
- Summer school offerings
- Class size and course offerings
- Team teaching structure
- Interscholastic athletic opportunities
- Co-curricular and extracurricular opportunities
- Transportation services

Executive Budget – Financial Summary

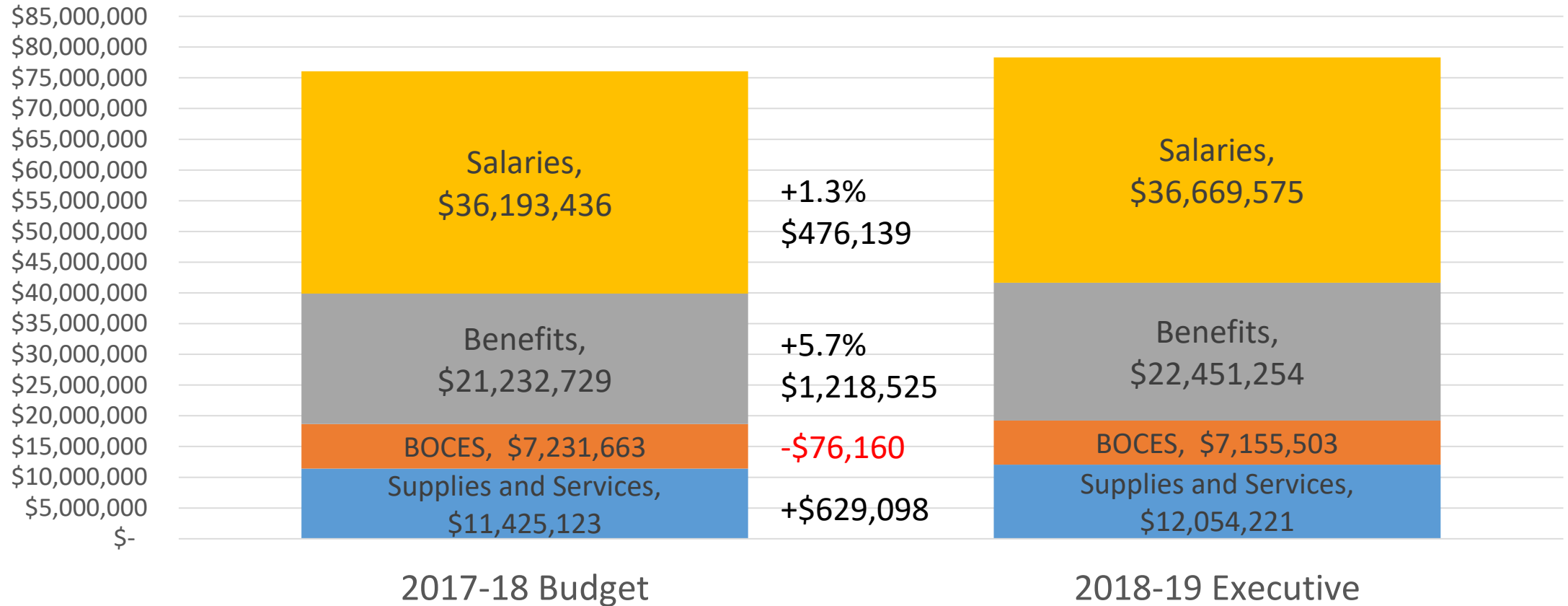


Financial Trends



2018-19 Preliminary Budget (Object Summary)

Preliminary Budget = \$78.33 million +2.95%



2018-19 Executive Budget - (Object Summary)

Object Groupings	2018-19 Executive	2017-18 Budget	Estimated Change	% Change
Salaries	\$ 36,669,575	\$ 36,193,436	\$ 476,139	1.3%
Benefits	22,451,254	21,232,729	1,218,525	5.7%
BOCES Programs and Support	7,155,503	7,231,663	(76,160)	-1.1%
General Support Costs	2,758,700	2,704,870	53,830	2.0%
Instructional Materials and Services	4,351,375	3,994,572	356,803	8.9%
Transportation Services	3,149,146	3,011,219	137,927	4.6%
Debt and Transfers	1,795,000	1,714,462	80,538	4.7%
	\$ 78,330,553	\$ 76,082,951	\$ 2,247,602	2.95%

Object Groupings	2018-19 Executive	% of Total	2017-18 Budget	% of Total
Salaries	\$ 36,669,575	47%	\$ 36,193,436	48%
Benefits	22,451,254	29%	21,232,729	28%
Salaries and Benefits	\$ 59,120,829	76%	\$ 57,426,165	75%
BOCES Programs and Support	7,155,503	9%	7,231,663	10%
General Support Costs	2,758,700	4%	2,704,870	4%
Instructional Materials and Services	4,351,375	6%	3,994,572	5%
Transportation Services	3,149,146	4%	3,011,219	4%
Debt and Transfers	1,795,000	2%	1,714,462	2%
	\$ 78,330,553		\$ 76,082,951	

Recommendations to Balance Budget

Salaries and Benefits

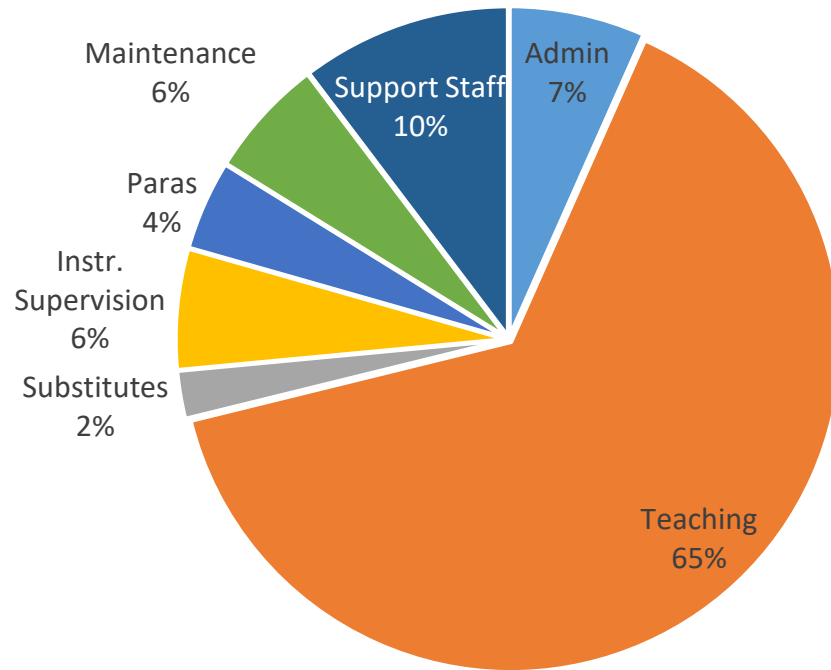
- FTE freeze except for:
 - Health, Safety and Security
- Scale staffing based on enrollment trends
- Reduce overtime allocation for operations and maintenance
- Increase reliance on federal grants to reduce pressure on General Fund
- Defer planning for Full-Day K

All Other Expenses

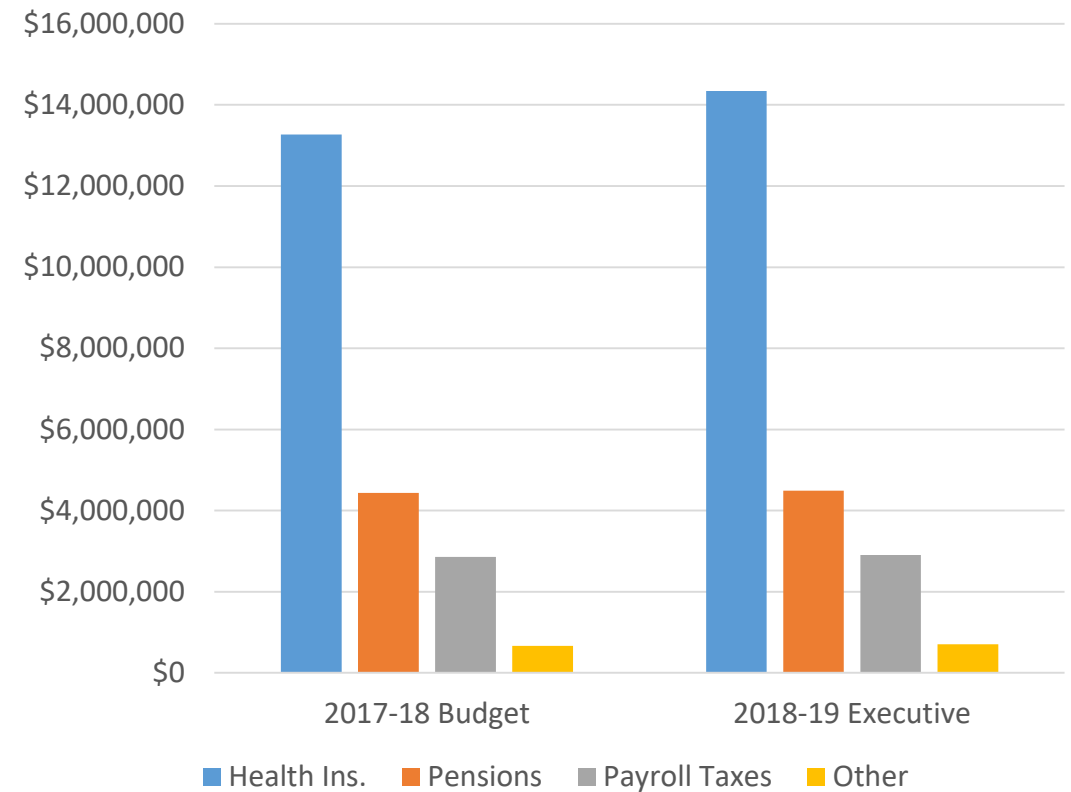
- Begin implementing program caps
 - Occupation Education
 - Co-Curricular Activities
 - Extra-Curricular Activities
- Limit equipment budgets to those that maintain current program
- Tighten up risk provisions based on budget-to-actual projections
- Defer funding for future debt service

Factors Impacting Salaries and Benefits

Salary Allocations (+1.7%)



Benefits Summary



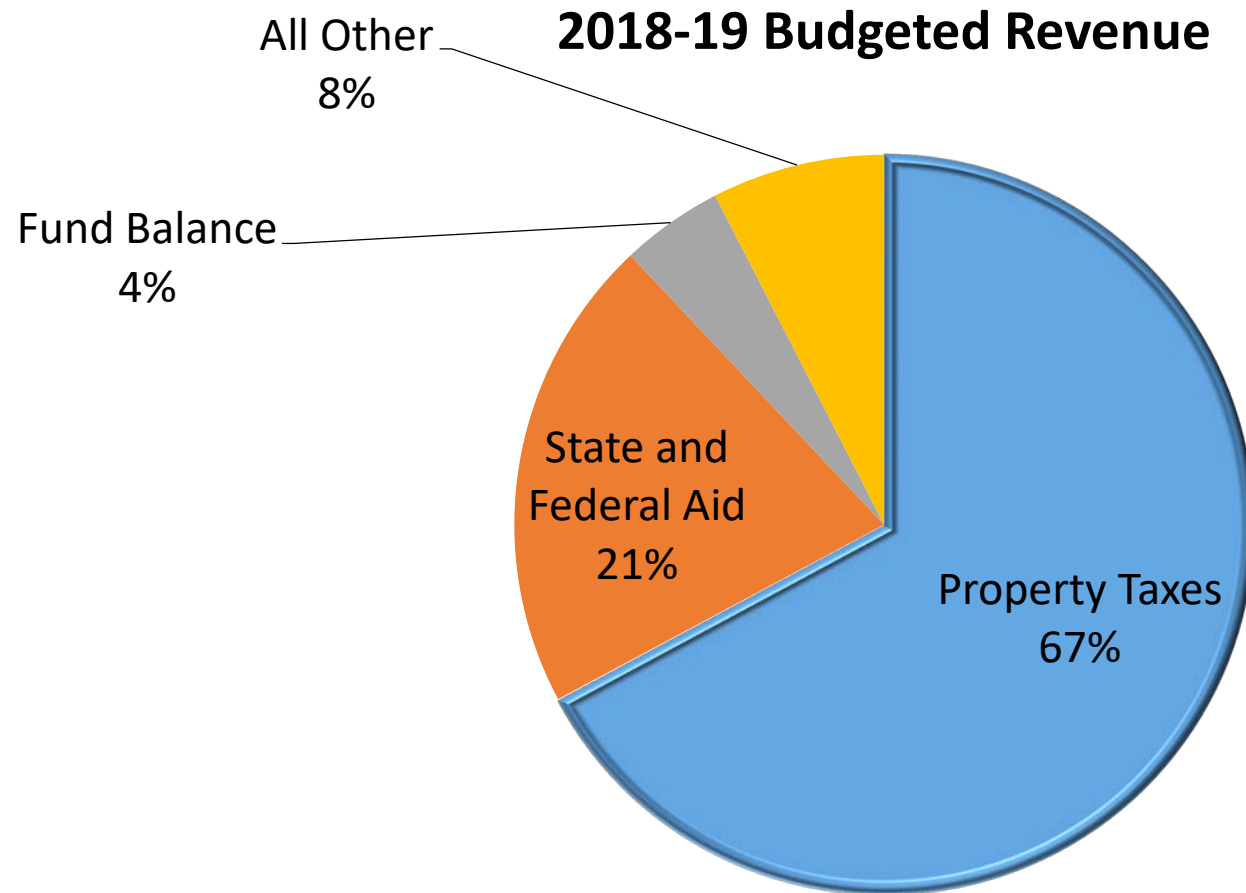
Factors Impacting BOCES

BOCES Services	2017-18 Budget	2018-19 Exec	\$ Change	% Change
Admin Fees	\$656,530	\$659,313	\$2,783	0.4%
Business/Technology Services	976,425	\$900,946	-\$75,479	-7.7%
General Ed/Professional Dev.	630,759	\$583,103	-\$47,656	-7.6%
Special Education	3,614,320	\$3,482,411	-\$131,909	-3.6%
Occ Education	381,300	\$364,002	-\$17,298	-4.5%
Instructional Technology	306,497	\$302,178	-\$4,319	-1.4%
Transportation	665,832	\$863,550	\$197,718	29.7%
	\$7,231,663	\$7,155,503	-\$76,160	-1.1%

Other Budget Factors

	2017-18 Budget	2018-19 Exec	\$ Change	% Change
Business Admin	\$92,835	\$110,426	\$17,591	18.9%
Legal Fees	130,000	125,000	(5,000)	-3.8%
Utilities/Custodial	1,435,504	1,447,693	12,189	0.8%
Maintenance Projects	398,729	410,257	11,528	2.9%
Printing/Mailing	224,000	232,183	8,183	3.7%
Insurances	257,876	265,097	7,221	2.8%
School Supplies and Materials	913,977	915,462	1,485	0.2%
Charter School Tuitions	230,000	237,000	7,000	3.0%
Spec Ed. Contracts/Tuitions	1,622,617	1,867,536	244,919	15.1%
Contract Transportation	3,011,219	3,109,646	98,427	3.3%
Debt Service	1,069,462	1,140,000	70,538	6.6%
Transfer to Special Aid	145,000	155,000	10,000	6.9%
Transfer to Capital	500,000	500,000	-	0.0%
All Other Supplies and Services	1,393,904	1,538,921	145,017	10.4%
Total Supplies and Services	\$11,332,288	\$12,054,221	\$721,933	6.4%

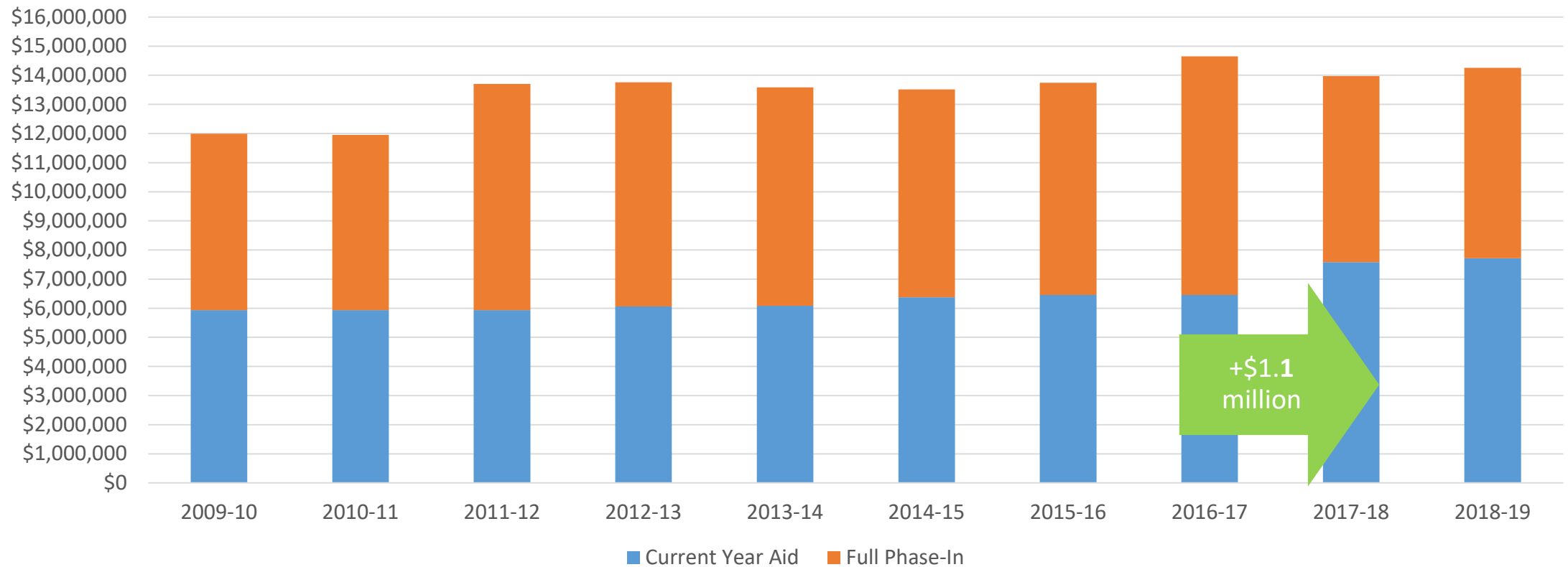
Revenue Sources



**Proposed Tax Levy Increase at
Tax Cap Limit of 2.36%**

Progress Made in Prior Year

Foundation Aid History





2018-19 Executive Budget Summary and Impact on Tax Levy

	2018-19 Executive Budget	\$ Change	% Change
A) Total Preliminary Budget Amount	\$78,330,553	\$1,205,392	2.36%
B) Total Revenues Other Than Real Property Taxes (Excluding Tax Levy)	14,685,153	713,227	5.1%
C) Unrestricted Foundation Aid	7,864,101	278,983	3.7%
D) Amount of Fund Balance Used for Levy of Tax	3,506,000	50,000	1.4%
D) Non-Property Tax Revenues (B+C+D)	\$26,055,254	\$1,042,210	
E) Total Real Property Tax Levy to be Raised for School Purposes (A-D)	\$52,275,299		
Current Year Tax Levy	\$51,069,907		
% Increase in Real Property Tax Levy	2.36%		

Impact of Town Reassessment

- Tax Levy = Amount of money Board will raise from property taxes
- Tax Rate = Share of levy that each taxpayer will pay
- **Important Formulas:**

Tax Rate =

Levy Set by BOE \div Town-wide Assessment
Calculated by Towns

Tax Bill = Rate X 1,000 X Home Assessment
(Set by Towns)

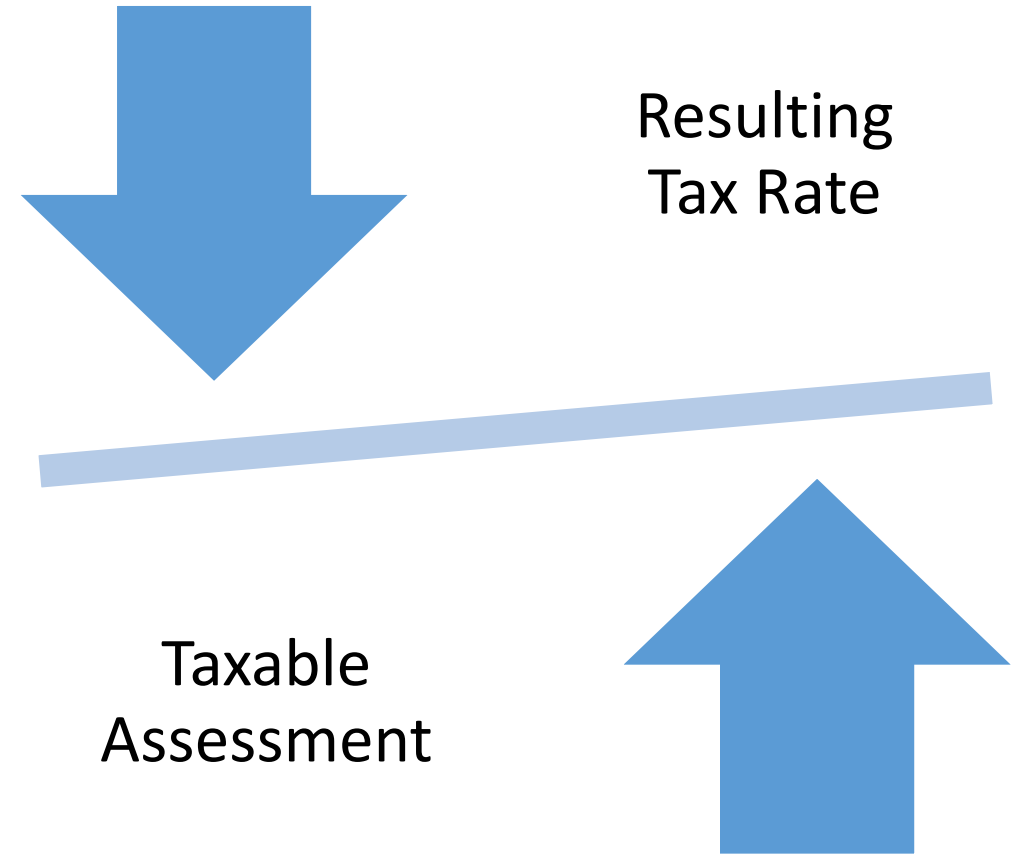


Illustration of Impact of Town Revaluation

- Tax Levy = +2.36%
- Equalized Increase in Taxable Assessment in Town of Brighton = +11%
- Net Impact on Combined Tax Rate = **-8.6% (Rate Reduction)**

Tax Year	% of Levy	Equalization Rate	Example Assessment	Tax Rate	Example Tax Bill
2018 - Town of Brighton	98.7%	89%	\$200,000	\$27.60	\$5,520
2019 - Town of Brighton	98.6%	100% (est.)	\$222,000	\$25.44 (Est.)	\$5,648 (+\$128)
2018 - Town of Pittsford	1.3%	100%	\$200,000	\$24.56	\$4,912
2019 - Town of Pittsford	1.4%	100%	\$200,000	\$25.44 (Est.)	\$5,088 (+\$176)

Proposed Withdrawal – Capital Reserve Fund

- Current Balance: \$8,595,130
- Withdrawal from Capital Reserve Fund of \$1,500,000:
 - Reauthorize TCMS Chiller Project to fund budget overages from 2015-16 CIP
 - Construction of alterations, renovations and improvements to each of the District's existing school buildings and facilities:
 - District-wide security enhancement appropriate for expenditure of capital reserve funds
 - Interior and exterior hardware – All district buildings
 - Flooring, windows and structural rehabilitation to Brookside School
 - Additional transfer of capital reserve funds to Brighton Facilities Improvement Plan to reduce debt and maintain tax impact presented at the time of voter referendum in May 2017.
 - Acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, and apparatus.

Proposed Withdrawal – Technology Reserve Fund

- Current Balance: \$1,588,605
- Withdrawal from Technology Reserve Fund of \$500,000:
 - 8th grade tablets – continuation of 1:1 program at secondary level
 - District infrastructure (TCMS wireless, Mitel upgrade, closet switches, cabling upgrades)
 - District storage for virtual servers
 - Staff laptop replacements
 - High School CAD lab replacement
 - Student device replacements (grades K-7)
 - District audio visual hardware replacements

Proposed Withdrawal – Bus Purchase Reserve

- Current Balance: \$200,000
- Withdrawal from Bus Purchase Reserve of \$125,000:
 - Purchase of three (3) passenger vans to be used for the following educational programs:
 - Transition programs including program at St. John Fisher College
 - Field trips and co-curricular activities
 - Interscholastic athletics



Establish Home-to-School Eligibility Distances for Transportation

Establish the following home-to-school eligibility distances for school bus transportation:

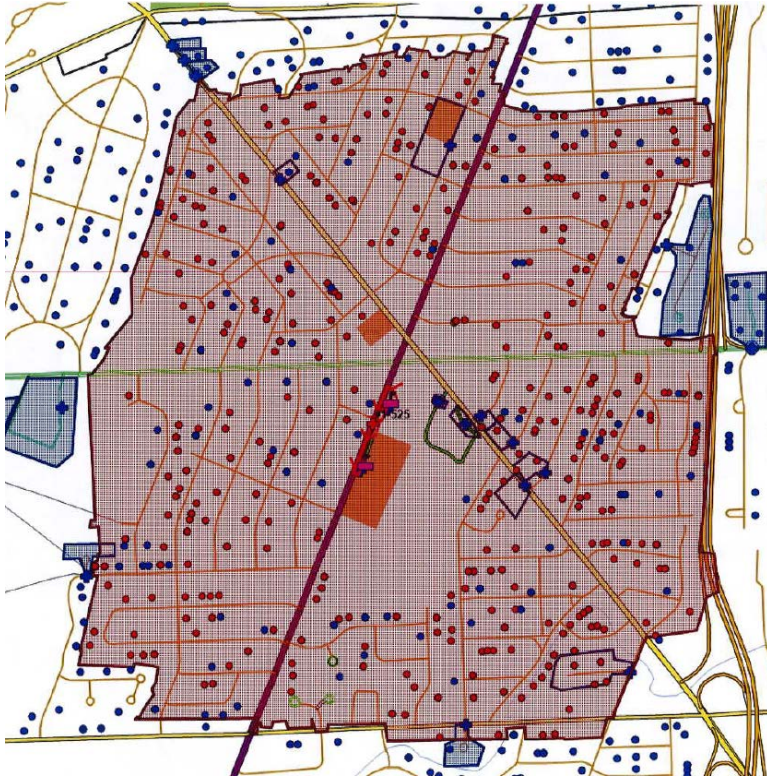
- Grades Kindergarten to Two = $1/8^{\text{th}}$ mile – (Currently $1/4^{\text{th}}$ mile)
- Grades Three through Five = $1/4^{\text{th}}$ mile – (No change)
- Grades Six through Twelve = $3/4^{\text{th}}$ mile –
(Grade six is currently $1/4^{\text{th}}$ mile and grades 7-12 is $3/4^{\text{th}}$ mile)

Impact of Change Home-to-School Bussing Eligibility

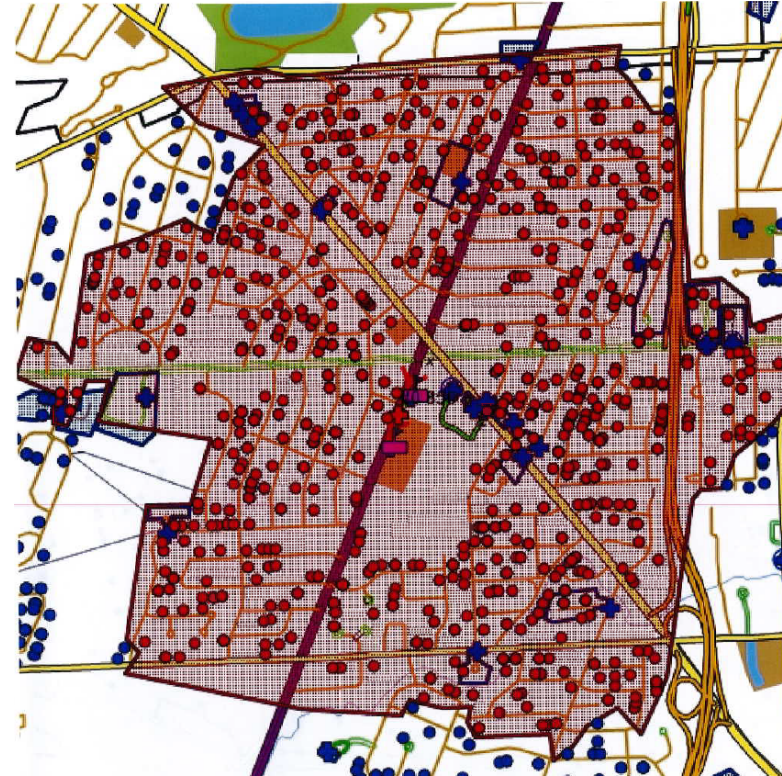
Grade(s)	# Students Ineligible at 1/4 th mile (6 th grade, only)	# Students Ineligible at Proposed 3/4 th mile (Current Census)	# Students Ineligible at 1 mile (gr. 6-12) (Current Census)
Grade 6	21	111	
Grades 7-8	<u>163</u>	<u>163</u>	
Total TCMS	184	274	382 (+108)
Total BHS	341	341	468 (+127)

Scenario Comparison

Current Walk-Zone Map at $\frac{3}{4}$ Mile



Walk-Zone Map at 1 Mile



Summary

- Total Spending Proposal of \$78.33 million +2.95%
- Responsibly controlling increases in spending without harm to educational program
- Reflects our continued investment in Blueprint priorities:
 - Safety, security, and wellness
 - Rigorous coursework for all students
 - Creativity and innovation
 - Instructional technology
 - Diversity and equity
- Tax cap compliant – 2.36% proposed increase in tax levy

Next Steps

- 4/1: Assess Impact of Final State Budget
- 4/10: Budget Adoption
- 5/8: Budget Hearing
- 5/15: Budget Vote